

Associating your Smart Card (PIV/CAC) Authentication Certificate with USA Staffing

USA Staffing has incorporated Federal Personal Identity Verification (PIV) smartcard credentials login to comply with the Office of Management and Budget M-11-11 Memorandum. To register a Smart Card in USA Staffing, users must have valid and current Smart Card and a USA Staffing account. **You may not use a Smart Card if you are using the Firefox browser.**

New Users:

New USA Staffing users must first set their passwords using the **Reset Password** link before registering their Smart Card. See [Resetting your USA Staffing password](#).

After you have successfully logged in using your e-mail and password, try the Smart Card login.

Existing Users:

Please choose your browser below for specific instructions regarding the registration of your Smart Card.

[Internet Explorer 11 / Microsoft Edge](#)

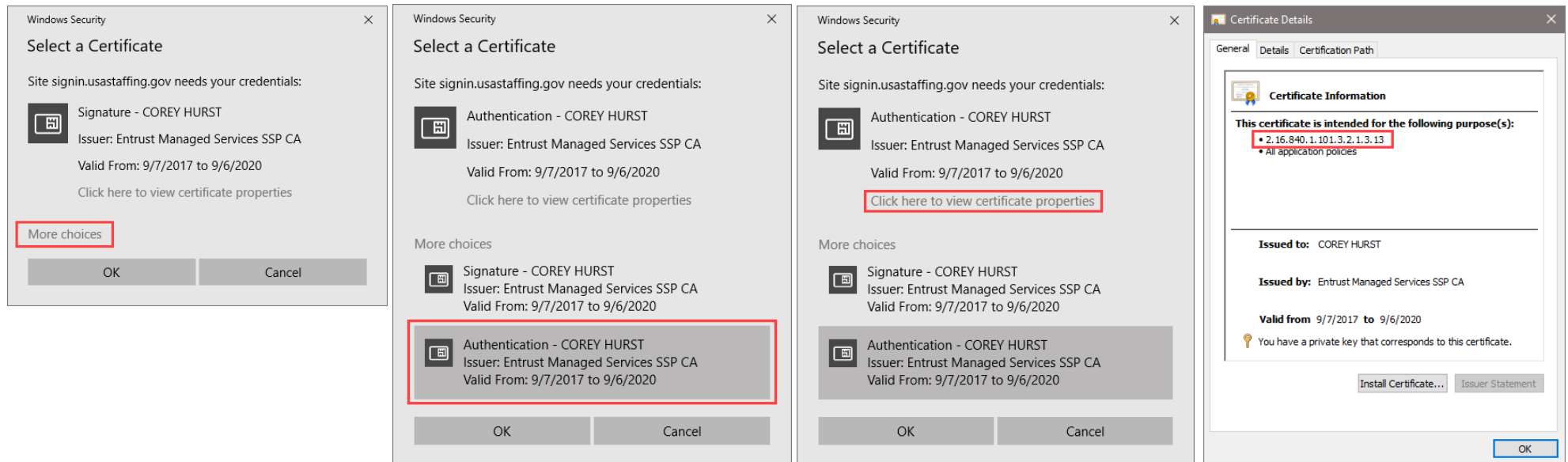
[Google Chrome](#)

Registering your Smart Card – Internet Explorer 11 / Microsoft Edge

After you have successfully logged in using your e-mail and password, try the Smart Card login. **Note:** If you previously selected the wrong certificate, you will need to clear your browser cache before trying again. See, [Clearing your cache or temporary internet files](#).

1. On the login page, select the "Sign in with smart card" link.
2. On the **Select a certificate** popup, only one certificate is being displayed. Please select **More Choices** to see all of your smart card certificates.
3. Select the **Click here to view certificate properties** to show the properties of the highlighted certificate.
4. The Authentication certificate will have a long policy number ending in a value of **.668, .12, or .13**

Note: The certificate ending in .7 is NOT the correct certificate - this is the digital signing certificate. You cannot login with this one.



5. Click **OK**
6. On the correct certificate, select **OK**.
7. Enter your Smart Card pin.
8. Click **OK**
9. Enter your email/password to complete your Smart Card registration. You will be automatically logged in upon successful registration.

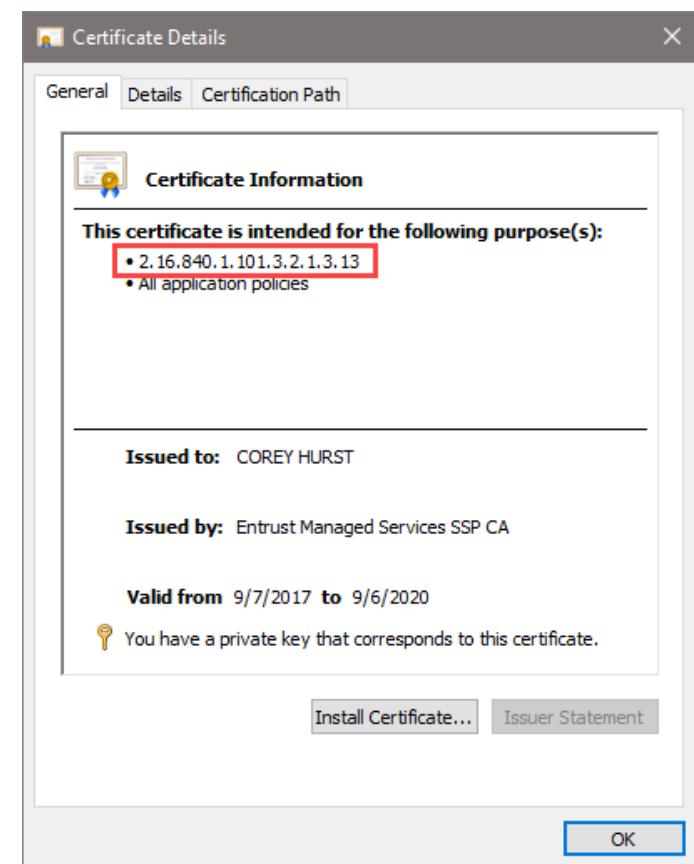
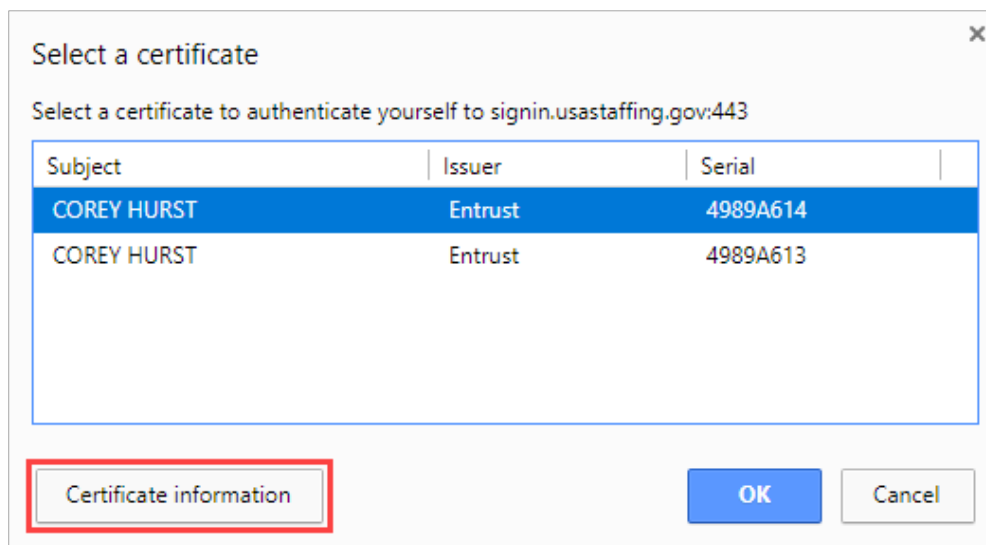
If you need additional assistance, see [Submitting a help ticket when you cannot log in](#).

Registering your Smart Card – Google Chrome

After you have successfully logged in using your e-mail and password, try the Smart Card login. **Note:** If you previously selected the wrong certificate, you will need to clear your browser cache before trying again. See, [Clearing your cache or temporary internet files](#).

1. On the login page, select the "Sign in with smart card" link.
2. On the **Select a certificate** popup, select the **Certificate Information** to show the properties of the highlighted certificate.
3. The Authentication certificate will have a long policy number ending in a value of **.668, .12, or .13**

*Note: **The certificate ending in .7 is NOT the correct certificate** - this is the digital signing certificate. **You cannot login with this one.***



4. Click **OK**
5. On the correct certificate, select **OK**.
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If you need additional assistance, see [Submitting a help ticket when you cannot log in](#).